

Gilbert High School Library Action Plan 2006-07

Description of Specific Actions to Improve Educational Practice	Implementers/ Timeline	Related Expenditures	Estimated Cost	Funding Source
<p>1. <i>Alignment of instruction with content standards:</i></p> <p>The Library Program will provide for more effective student learning through a collaborative process for planning, teaching, and assessment of standards based instruction (Focus area: Teaching and Collaboration; Library Media Teacher Professional Standards).</p>	<p style="text-align: center;">Yearly</p> <p>Content Area Teachers</p> <p>Library Media Teachers</p> <p>District Personnel</p> <p>School Board</p>	<p>A full-time Library Teacher is necessary to implement an effective collaboration program.</p> <p>As budget permits, phase in staffing to meet recommended staffing level:</p> <ul style="list-style-type: none"> ■ 1 full-time credentialed library teacher ■ 1 full-time classified library media technician ■ 1 full-time classified computer lab technician ■ 1 district level administrator assigned to coordination of library programs and provide leadership for continual improvement <p>Review current collection and compare with curriculum needs, will research areas needing expansion or upgrading.</p>	<p>See:</p> <p>Certificated Salary Schedule;</p> <p>Classified Salary Schedule</p> <p>Administrative Salary Schedule</p>	<p>District Salary</p>
<p>Library staff will assess print and non-print collections and develop a plan for on-going acquisition/updating of resources based on AUHSD Selection Policy, timeline for curriculum development and change in technology.</p>	<p>Library Media Teachers</p>		<p>\$ 400.00</p>	<p>Library and School Improvement Block Grant/ California Library Act</p>

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<p>2. Improvement of instructional strategies and materials: CONTINUED</p> <p>Library programs are designed to improve student achievement, develop basic literacy, foster information literacy and instill a life-long interest in reading. Programs include:</p> <ul style="list-style-type: none"> ■ Library Orientation ■ Teaching Research Skills using both print and electronic resources ■ Promoting Reading and Basic Literacy <ul style="list-style-type: none"> ○ Teen Read Week ○ Read Across America Week ○ Reading Motivation Programs (RC) ■ Teaching Information Literacy skills ■ Effective management of human, financial, and physical resources required for successful library operation ■ Book Clubs ■ Author Speaking Event 	<p style="text-align: center;">Yearly</p> <p>Library Media Teachers</p>	<p>Purchase materials necessary to implement library programs:</p> <ul style="list-style-type: none"> ■ Office Supplies ■ Book repairs and processing ■ Multi-media presentation systems ■ Audio-Visual Equipment ■ Reading Promotional Materials <ul style="list-style-type: none"> ○ Bookmarks ○ Posters ■ Accelerated Reader / Reading Counts Quizzes and Books 	<p>\$1,000.00</p>	<p>Library and School Improvement Block Grant/ California Library Act</p> <p>Departmental Budget</p> <p>Fine Income</p> <p>Special Grant Funds</p>

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<p>3. <i>Extended learning time:</i></p> <p>A properly staffed Library Program will provide extended learning time by providing services before school, at lunch, and after school (Focus area: Staffing).</p> <p>The Library Program provides appropriate facilities to meet the learning and teaching needs for extended learning time to occur (Focus Area: Facilities).</p>	<p style="text-align: center;">Yearly</p> <p>Library Media Teachers</p> <p>Library Media Technicians</p> <p>Library Instructional Aide</p> <p>Computer Lab Technicians</p>	<p style="text-align: center;"><i>(See staffing in goals #1)</i></p> <p>Improve facility in the following areas:</p> <ul style="list-style-type: none"> ■ Seating to accommodate a class of 20 students ■ Adequate shelving for books ■ Teaching Area ■ Work Area ■ Storage Area ■ Displays ■ Improvements in Library Décor ■ Library furniture 	<p style="text-align: center;">\$500.00</p>	<p>Library and School Improvement Block Grant/</p> <p>California Library Act</p>

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<p>4. Increased Educational Opportunity</p> <p>The Library Program will provide up-to-date relevant resources in a variety of formats and technologies to meet the diverse needs of all learners and present multiple points of view on controversial topics (Focus Area: Collection: Print and Electronic Resources).</p>	<p style="text-align: center;">Yearly</p> <p>Library Media Teachers</p>	<p>Purchase Books, Periodicals, Online subscription services, Audio, Video, DVD, CD-ROM, etc. that meet one or more of the following requirements:</p> <ul style="list-style-type: none"> ■ Are up to date, relevant and enticing ■ Support and extend the curriculum ■ Allow access to information within and beyond the school needed to meet educational goals ■ Encourage collaboration with subject area teachers and integration into curriculum ■ Create a passion for reading, and appreciation of literature and instill a desire for life long learning. 	<p>\$ 30,000</p>	<p>Library and School Improvement Block Grant/ California Library Act Fine Income</p>

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<p>6. <i>Involvement of staff, parents and community:</i> <i>(including interpretation of student assessment results to parents)</i></p> <p>The library Media Program will involve parents and community members in the development and support of programs for improved student learning (Focus Area: Parent and Community Involvement)</p>	<p style="text-align: center;">Yearly</p> <p>Library Media Teachers</p> <p>Parents</p> <p>Community</p> <p>School Site Council</p> <p>PTSA</p>	<p>Operating expenses such as copy paper, toner, ink cartridges, mailing expenses necessary for communication and dissemination of information</p> <p>Promote Library Services through:</p> <ul style="list-style-type: none"> ■ Staff Newsletters ■ District "Good News" ■ Principal's Newsletter ■ Library Website ■ School Site Council ■ PTSA 	Varies by Site	Departmental Budget

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<p>7. <i>Auxiliary services for students and parents:</i> <i>(including transition, elementary and middle school)</i></p> <p>All Students and parents are aware of programs available through Library Services (Focus Area: Equal Access).</p>	<p style="text-align: center;">Yearly</p> <p>Library Media Teachers</p>	<p>Design and update Library Website to serve as an information portal for students and parents</p>	<p>(see staff development above)</p> <p>No Direct Costs</p>	

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<p>8. <i>Monitoring program implementation and results:</i></p> <p>Library Staff will meet quarterly to ensure that the library program serves as an essential catalyst for learning through comprehensive plans, policies, and ongoing assessment (Focus Area: Program; Information Literacy).</p>	<p>Yearly</p> <p>Library Media Teachers</p> <p>Library Media Technicians</p> <p>Library Instructional Aide</p> <p>Curriculum Administrator</p> <p>School Site Council</p> <p>Board Members</p>	<p>Each school writes library plan and reviews/updates yearly</p> <p>A library component is added to each site school plan and updated yearly and approved by the School Site Council</p> <p>The District library plan is reviewed yearly for updates, and revised every 5 years for board approval.</p>	<p>No Direct Costs</p>	