

Alternative Education Library Action Plan 2007-08

Description of Specific Actions to Improve Educational Practice	Implementers/ Timeline	Related Expenditures	Estimated Cost	Funding Source
<p>1. Alignment of instruction with content standards:</p> <p>The Library Program will provide for more effective student learning through a collaborative process for planning, teaching, and assessment of standards based instruction (Focus area: Teaching and Collaboration; Library Media Teacher Professional Standards).</p> <p>Library staff will assess print and non-print collections and develop a plan for on-going acquisition/updating of resources based on AUHSD Selection Policy, timeline for curriculum development and change in technology.</p>	<p>Yearly</p> <p>Content Area Teachers</p> <p>Library Media Teachers</p> <p>District Personnel</p> <p>School Board</p> <p>Library Media Teachers</p>	<p>A full-time Library Teacher is necessary to implement an effective collaboration program.</p> <p>As budget permits, phase in staffing to meet recommended staffing level:</p> <ul style="list-style-type: none"> ■ 1 full-time credentialed library teacher ■ 1 full-time classified library media technician (per site) ■ 1 full-time classified computer lab technician (per site) ■ 1 district level administrator assigned to coordination of library programs and provide leadership for continual improvement <p>Review current collection and compare with curriculum needs, will research areas needing expansion or upgrading.</p>	<p>See:</p> <p>Certificated Salary Schedule;</p> <p>Classified Salary Schedule</p> <p>Administrative Salary Schedule</p> <p>Up to \$ 400.00</p>	<p>District Salary</p> <p>Library and School Improvement Block Grant/ California Library Act</p>

2. Improvement of instructional strategies and materials:

The Library Program is supported by adequate, up-to-date equipment and technology (Focus Area: Communication Technologies and Equipment Resources).

Library programs are designed to improve student achievement, develop basic literacy, foster information literacy and instill a life-long interest in reading.

Programs include:

- Library Orientation
- Teaching Research Skills using both print and electronic resources
- Promoting Reading and Basic Literacy
 - Teen Read Week
 - Read Across America Week
 - Reading Motivation Programs (RC)
- Teaching Information Literacy skills
- Effective management of human, financial, and physical resources required for successful library operation
- Book Clubs
- Author Speaking Event
- Tutorial Lab

Yearly

Library Media Teachers

Maintain current access to library resources and services through the online reference center and library catalog.

- Maintenance agreements for Circulation System
- Annual fees for Subscription Services

Computer Lab Technicians

Maintain and keep library equipment up to date including:

- Internet Access
- Server and networking for Automated Circulation
- Automated Card Catalog
- Computer stations for research and word processing
- Security system

Yearly

Library Media Teachers

Purchase materials necessary to implement library programs:

- Office Supplies
- Book repairs and processing
- Multi-media presentation systems
- Audio-Visual Equipment
- Reading Promotional Materials
 - Bookmarks
 - Posters
- Accelerated Reader / Reading Counts Quizzes and Books

Teaching Staff Member

Additional student learning centers

Up to \$1,000.00

Up to \$1,000.00

Library and School Improvement Block Grant/
California Library Act

Library and School Improvement Block Grant/
California Library Act

Departmental Budget

Fine Income

Special Grant Funds

Site Budget

<p>3. Extended learning time:</p>	<p>Yearly</p> <p>Library Media Teachers</p> <p>Library Media Technicians</p> <p>Computer Lab Technicians</p>	<p>(See staffing goals above in #1)</p> <p>Improve facility in the following areas:</p> <ul style="list-style-type: none"> ■ Seating to accommodate a class of 20 students ■ Adequate shelving for books ■ Teaching Area ■ Work Area ■ Storage Area ■ Displays ■ Improvements in Library Décor 	<p>Up to \$500.00</p>	<p>Library and School Improvement Block Grant/</p> <p>California Library Act</p>
<p>4. Increased Educational Opportunity</p>	<p>Yearly</p> <p>Library Media Teachers</p> <p>Teaching Staff</p>	<p>Purchase Books, Periodicals, Online subscription services, Audio, Video, DVD, CD-ROM, etc. that meet one or more of the following requirements:</p> <ul style="list-style-type: none"> ■ Are up to date, relevant and enticing ■ Support and extend the curriculum ■ Allow access to information within and beyond the school needed to meet educational goals ■ Encourage collaboration with subject area teachers and integration into curriculum ■ Create a passion for reading, and appreciation of literature and instill a desire for life long learning. 		<p>Library and School Improvement Block Grant/</p> <p>California Library Act</p> <p>Fine Income</p>

<p>5. Staff Development and Professional Collaboration</p>	<p>Yearly</p> <p>Library Media Teachers</p> <p>Library Media Technicians</p>	<p>Staff Development to keep abreast of library issues:</p> <ul style="list-style-type: none"> ■ Young Adult Literature ■ Collaboration with teachers ■ Website Development ■ Computer Software ■ Emerging Technologies 	<p>Varies by Site/service</p> <p>Up to \$1,000.00</p>	<p>Library and School Improvement Block Grant</p> <p>CTAP Certificates</p>
<p>6. Involvement of staff, parents and community: (including interpretation of student assessment results to parents)</p>	<p>Yearly</p> <p>Library Media Teachers</p> <p>Parents</p> <p>Community</p> <p>School Site Council</p> <p>PTSA</p>	<p>Operating expenses such as copy paper, toner, ink cartridges, mailing expenses necessary for communication and dissemination of information</p> <p>Promote Library Services through:</p> <ul style="list-style-type: none"> ■ Staff Newsletters ■ District "Good News" ■ Principal's Newsletter ■ Library Website ■ School Site Council ■ PTSA 	<p>Varies by Site</p>	<p>Departmental Budget</p>
<p>7. Auxiliary services for students and parents: (including transition, elementary and middle school)</p>	<p>Yearly</p> <p>Library Media Teachers</p>	<p>Design and update Library Website to serve as an information portal for students and parents</p>	<p>(see staff development above)</p> <p>No Direct Costs</p>	

8. Monitoring program implementation and results:

Library Staff will meet yearly to ensure that the library program serves as an essential catalyst for learning through comprehensive plans, policies, and ongoing assessment (Focus Area: Program; Information Literacy).

Yearly

Library Media Teachers

Each school writes library plan and reviews/updates yearly

No Direct Costs

Library Media Technicians

A library component is added to each site school plan and updated yearly and approved by the School Site Council

Curriculum Administrator

School Site Council

The District library plan is reviewed yearly for updates, and revised every 5 years for board approval.

Board Members